

Start-Up Costs Worksheet

Item	Estimated Expense
Open Checking Account	\$ _____
Telephone Installation	\$ _____
Equipment	\$ _____
Office (e.g, first & last month's rent, security deposit)	\$ _____
Supplies (e.g, linens, books, folders, pens, stamps)	\$ _____
Stationery & Business Cards	\$ _____
Marketing	\$ _____
Decorating & Remodeling	\$ _____
Furniture & Fixtures	\$ _____
Legal & Professional Fees	\$ _____
Insurance (e.g., property, auto, liability, malpractice)	\$ _____
Utility Deposits	\$ _____
Beginning Inventory	\$ _____
Installation of Fixtures & Equipment	\$ _____
Licenses & Permits	\$ _____
Professional Society Membership	\$ _____
Other	\$ _____
TOTAL	\$ <u>_____</u>